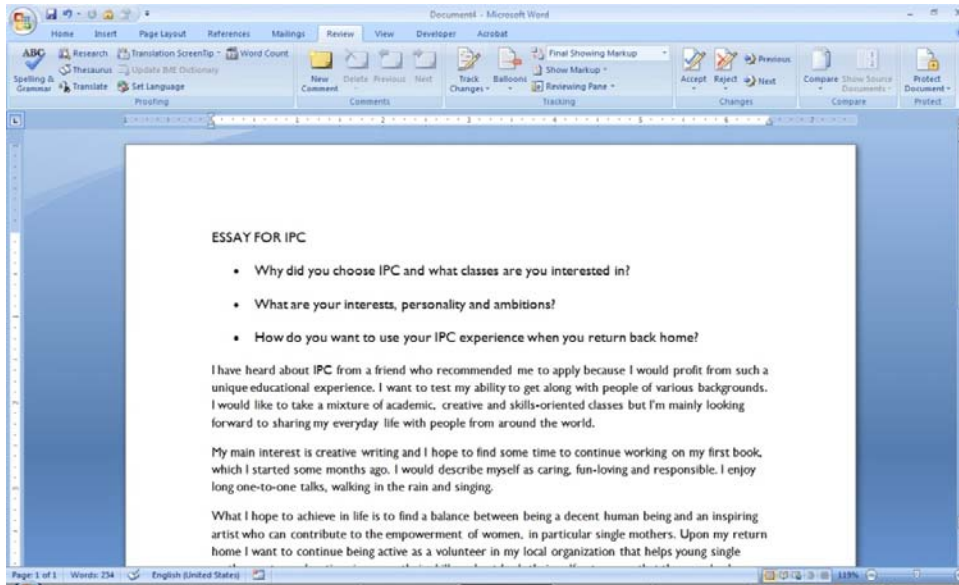


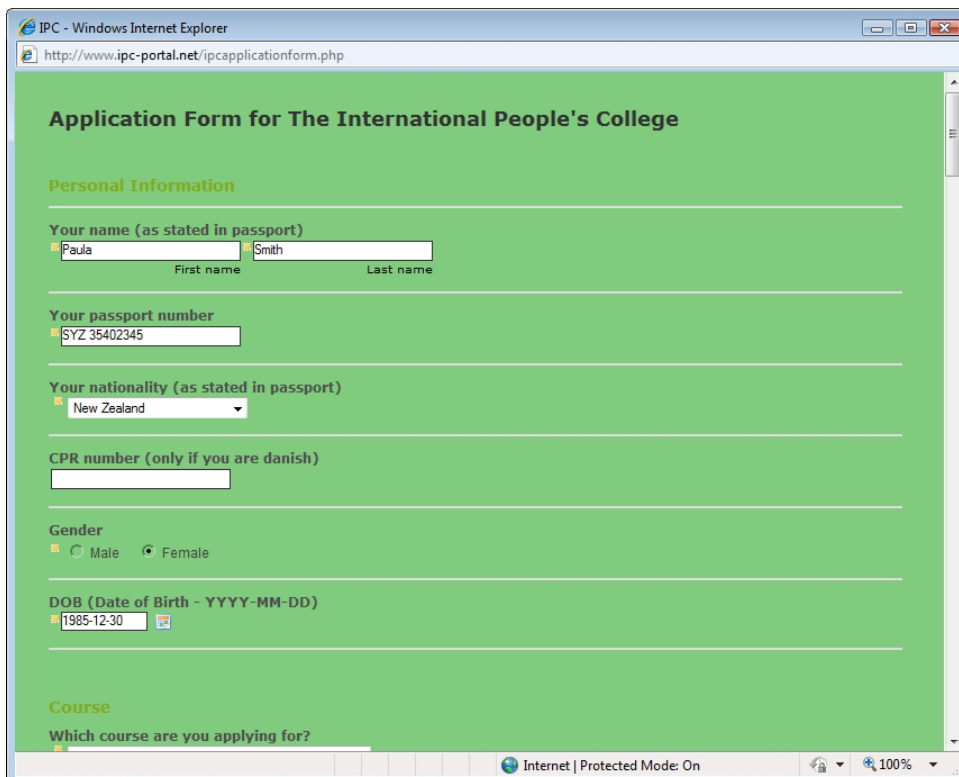
Application Procedure at the International People's College (For All Applicants)

Step 1: Write an essay in a word editor and answer the following questions:

- How and why did you choose IPC and what aspect of the IPC experience are you particularly looking forward to?
- What are your interests, personality, goals and dreams?
- How do you want to use your IPC experience in the future?



Step 2: Fill out the online application.



IPC - Windows Internet Explorer

http://www.ipc-portal.net/ipcapplicationform.php

Application Form for The International People's College

Personal Information

Your name (as stated in passport)

Paula Smith

First name Last name

Your passport number

SYZ 35402345

Your nationality (as stated in passport)

New Zealand

CPR number (only if you are danish)

Gender

Male Female

DOB (Date of Birth - YYYY-MM-DD)

1985-12-30

Course

Which course are you applying for?

Internet | Protected Mode: On | 100%

Step 3: Read carefully and accept the General Rules and Conditions and submit the online application.

The screenshot shows a web browser window titled "IPC - Windows Internet Explorer" with the address bar displaying "http://www.ipc-portal.net/ipcapplicationform.php". The page content includes a text area with the following text: "My friend Sheila Hubbard was a student at IPC in Spring 2010. She told me a lot about the school and recommended me to apply." Below this is a section titled "General Rules and Conditions" with the following text: "The Danish Foreign Ministry has clear and strict rules about entering and staying in Denmark. To ensure that students wanting to come to IPC are able to do so, the following terms and conditions should be read and understood." This is followed by two numbered sections: "1. How to Apply" and "2. Deposit + Application fee". At the bottom of the form, there is a checkbox labeled "I accept these rules and conditions" which is checked, and a "Submit Application" button.

My friend Sheila Hubbard was a student at IPC in Spring 2010. She told me a lot about the school and recommended me to apply.

General Rules and Conditions

The Danish Foreign Ministry has clear and strict rules about entering and staying in Denmark. To ensure that students wanting to come to IPC are able to do so, the following terms and conditions should be read and understood.

1. How to Apply
Please complete the application form (answering all questions) and send it to IPC - do not send any money along with your application. You should apply for all our courses at least five to six months prior to the start of the course.

2. Deposit + Application fee
A deposit of 800 DKK and an Application Fee of 300 DKK is to be paid along with the school fee. The deposit will be refunded by the end of your stay provided that you have fulfilled your obligations. The application fee of 300 DKK is non refundable.

I accept these rules and conditions

Step 4: Print out the Application and the Letter of Attorney as instructed in the pop-up window that is going to appear at the end of the online application procedure (the same links are going to be sent to your email address as well).

The screenshot shows a web browser window titled "IPC - Windows Internet Explorer" with the address bar displaying "http://www.ipc-portal.net/ipcapplicationform.php". The page content includes the following text: "Application Form for The International People's College", "Thank you for your online application. You have one more step to go.", "Your application is not deemed complete until the following documents have been received by IPC:", a list of three items: "1. Paper copy of your application (PDF) (with your signature)", "2. Letter of Attorney (PDF) (with your signature)", and "3. Two (2) passport photos", "(To download the documents linked above, just click on the link. The PDFs will open in a separate window. Print and sign them.)", "Send all the above documents to:", "The International People's College", "Montebello Allé 1", "3000 Helsingør, Danmark", and "(We have also sent you these instructions by email. Thank you for your interest in The International People's College.)".

Application Form for The International People's College

Thank you for your online application. You have one more step to go.

Your application is not deemed complete until the following documents have been received by IPC:

1. [Paper copy of your application \(PDF\)](#) (with your signature)
2. [Letter of Attorney \(PDF\)](#) (with your signature)
3. Two (2) passport photos

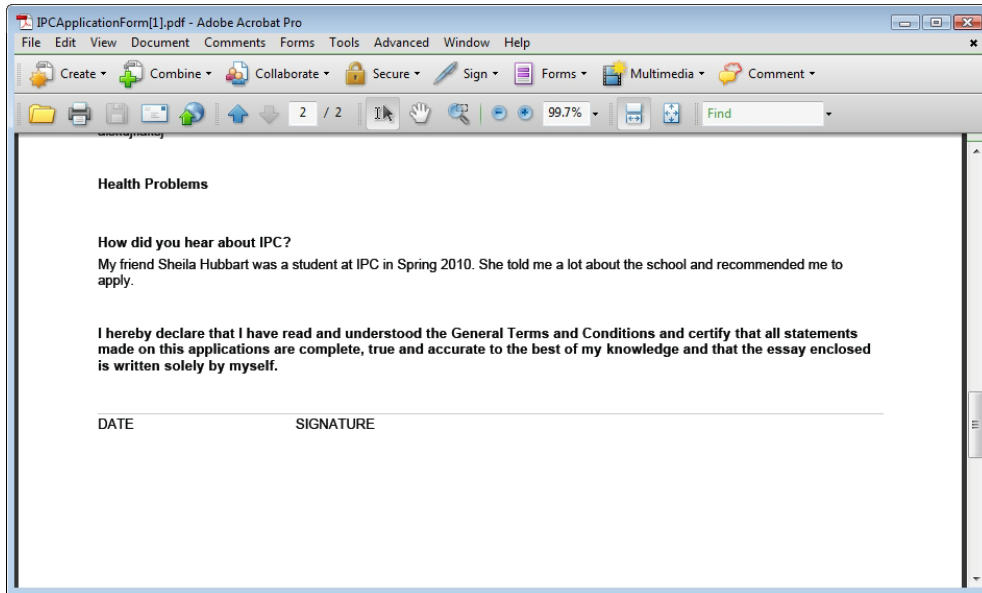
(To download the documents linked above, just click on the link. The PDFs will open in a separate window. Print and sign them.)

Send all the above documents to:

The International People's College
Montebello Allé 1
3000 Helsingør, Danmark

(We have also sent you these instructions by email. Thank you for your interest in The International People's College.)

Step 5: Sign the printed application and letter of attorney and send them **by post** together with **two passport photographs**.



Allow several weeks for the processing of your application.

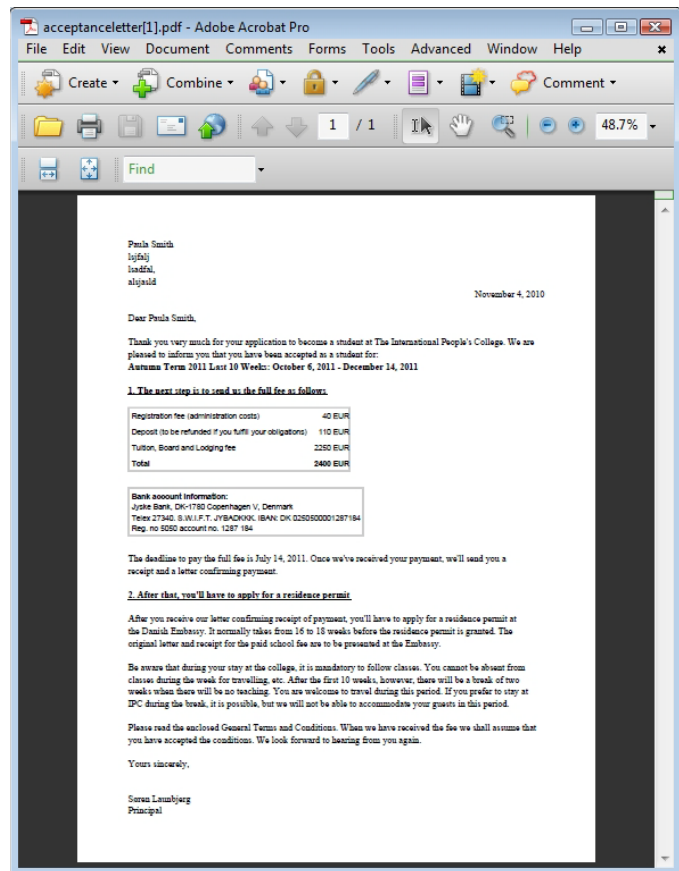
Once we receive your letter, the **application will be assessed** by a committee that will make a decision about your acceptance. If you are **NOT** accepted, you will receive an email from us. If you **ARE** accepted, please continue reading below about the final steps necessary for your enrollment at IPC.

Thank you for your application to the International People's College!

Enrollment Procedure at the International People's College Applicants from the European Union (plus EEA and Swiss citizens)

Step 6: If you get accepted for a stay at IPC, you can expect an **Acceptance Letter** to be sent to you. In this letter, you will be asked to **pay the full amount covering your tuition fee, accommodation and meals at IPC.**

The payment can be made only by a **money transfer** from your bank. Please make sure that the bank doesn't deduct any processing fee from the full amount of the school fee as stated in the Acceptance Letter.



Step 7: Allow for several days for the processing of the money transfer to our bank.

When we receive the payment, we will issue an **Enrollment Letter**. You can now start preparing for your stay at IPC! In order to take care of your residence permit and your health insurance in Denmark, we ask you to do the following:

- **Bring your passport to Denmark.** As an EU citizen you are not required to travel with a passport to another European country but it's important to have it for the processing of your EU residence document here in Denmark.
- Bring your European Health Insurance Card (EHIC). If you don't have it, ask for it to be issued by your health care provider. More information about EHIC can be found at: www.ehic.europa.eu Your health insurance company is NOT allowed to ask any fee for issuing this card for you.



Step 8: After your arrival at IPC, we will guide you through the process of registration with the Danish authorities (State Administration of Greater Copenhagen).

We are looking forward to welcoming you at IPC!